

Neighbourhood Plan Steering Group

Minutes Friday 5 July 2019 10:00 am – 12:30 pm

Anne Downer Room, The Corner House

Present:

Peter Kenrick
Graham Terry
Janet Burroughs
Juliet West
Catherine Goyder
Tony Merry

Apologies:

Rod Evans
Reg James
Chris Sharpe

1. Welcome, conflicts of interest, minutes of previous meeting

No conflicts of interest recorded

Minutes of previous meeting were approved

2. Matters arising

There were none.

3. Action log

1906-01 – Investigate policy for bird nesting provision

Resolved. This is covered in the draft plan.

1905-02 – Investigate reference to tranquility and dark skies

Resolved. This is covered in the draft plan.

1905-04 – Review coverage of climate/biodiversity issues

Resolved. Draft revised.

1905-04 – Review in light of advice on climate change / biodiversity

In progress.

1904-01 – Update LGS info to include decisions to exclude some sites

Will be updated as per June steering group meeting.

4. Progress Review

Draft Plan consolidation and is nearing completion for distribution to the town council for approval.

Subject to approval by the town council, the draft plan and supporting documents will be released to WODC in August. A meeting will be arranged with WODC during August prior to launch of the Reg 14 consultation.

5. Timetable Review

No changes to the timetable agreed at the June meeting.

6. Public Engagement

The leaflet will be prepared for distribution to all homes in Charlbury with the September "Leaflet" (circulated at the end of August).

Other consultees will be contacted individually.

Electronic versions of documents will be available via the charlburynp.org.uk website with paper copies available for view in the library.

A stall will be taken at Street Fair for the launch of the Reg 14 consultation.

7. AOB

There was none.

14. Date of next meeting - Fri 2 August 2019