

Minutes of NDPSG, 6 July 2018

10am – 1:10pm, The Corner House

Present:

Peter Kenrick

Graham Terry

Juliet West

Reg James

Catherine Goyder

Janet Burroughs

Claire Wilding

Apologies:

Tony Merry

Rod Evans

1. Welcome, minutes, conflicts.

No new conflicts were raised. The minutes of the previous meeting were agreed without comment.

2. Matters arising

None raised.

3. Co-ordinator's report

Claire presented the action log and report. It was agreed that insufficient progress had been made to enable the draft NDP to go to the Town Council for approval before the summer. Instead Peter proposed that we provide the Town Council with certain sections for their comments, and aim to produce a full draft for approval in September. This was agreed as a good way forward, with the particular sections to be discussed later in the agenda.

Claire noted that she had only a few working days left now, so would be focusing on taking forward the outcomes of this meeting but would not be doing much more until September.

Peter reported that he had booked a stall for street fair for us to engage the community on the work so far.

4. Eynsham NDP rejection by Inspector

The group discussed the Inspector's report which explained the reasons why the Eynsham NDP had been rejected. Claire had produced a note which summarized the main issues the Inspector had raised.

It was felt that the context of the Eynsham NDP was very different to Charlbury. However there were still a number of points made in the Inspector's report which will be helpful to us. It was agreed that we should clearly separate out planning policies from any more aspirational community policies.

It was agreed that the Inspector's report provided useful guidance which we should take note of, but the group felt it should be possible to avoid the same pitfalls that led to Eynsham's plan being rejected.

5. Housing note

A cut down version of the housing section had been circulated in advance which Peter proposed to share with the Town Council. The group made a number of comments and drafting suggestions on the proposed note for the Town Council.

The steering group unanimously agreed that the challenges, strategy, development sites and annex should be shared with the Town Council for comment on a confidential basis.

The housing policies section should not be shared, and it was agreed some work would be needed to bring this into line with the changes suggested to the strategy section.

Action: Claire to amend cut down note to reflect changes discussed, **Peter** to share with the Town Council for their comments.

6. Economy and town centre

The group did not have time to go over this section in detail. Most felt that it should go to the Town Council as it is in full given the large amount of work that has been done. Juliet raised some concerns due to not having been able to fully consider the implications of all the policies, in particular on the historic environment.

It was agreed that Peter should put the section to the Town Council while making clear that there were reservations from some steering group members. Action: Peter

[Following the meeting some further detailed comments were made on the economy and town centre, so it was decided not to submit this section to the Town Council until the steering group had had chance to discuss]

7. Historic environment update

Juliet updated on her work to date. The Character Assessment was not quite completed. **Action; Claire** to type up and circulate the recent comments submitted on paper and update her summary table. **Juliet** then to discuss with Kathryn Davis what changes are needed before signing off the final report.

Juliet would be meeting the WODC conservation officer later in July. Juliet will also complete work on the “design guide” over the summer.

8. Date of next meeting

The next meeting will be **Monday 10th September, 10 am**. This is a change to the usual schedule due to many being away on the first Friday of the month, and the need to meet ahead of Street Fair where we are having a stall.