

NDPSG Monday 15 October, 2018

Anne Downer Room, The Corner House, 09:30 am

Minutes

Present:

Janet Burroughs
Tony Merry
Catherine Goyder
Juliet West
Jeff West
Chris Sharpe
Graham Terry
Claire Wilding

Apologies:

Peter Kenrick
Reg James
Rod Evans

1. Welcome introduction and minutes of previous meeting

Minutes were agreed. Jeff West was welcomed as a guest, for input on the environment section.

2. Co-ordinator's report

Claire summarised the action log and talked through the latest project plan. The aim was to get drafts of all the main sections to the Town Council by mid November.

The group felt the timing between submitting the draft to the Town Council and the presubmission consultation could be compressed, by allowing less time for formatting and printing the document.

3. Matters arising

None

4. Economy section

Jeff commented that there was a lack of evidence backing up the economy section, for example the homeworking results from the Town Survey seemed high. It was agreed we should look at Oxfordshire Insights as an additional source of data (**action: Claire**).

The group agreed that the section should now go to the Town Council for comments, subject due to Claire making the changes discussed in agreement with Janet, Peter and Tony as relevant.

5. Environment

The cross over between the environment and historic environment sections was discussed. It was agreed that the historic environment section needed to

include a section on landscape. Any overlap could be addressed once both draft sections were ready.

On green corridors, it was suggested that a third green corridor be defined, following the path of the river evenlode. It was agreed **Catherine** and **Claire** should meet to agree the exact area covered by the green corridors, so that Chris could then show this on a map.

The proposals for LGS were discussed, in particular the decision not to designate Wychwood Paddocks and the Field off Ticknell Piece Road on which Tony noted his concerns.

Various detailed changes were agreed. The group agreed that the environment section could be shared with the Town Council for comment, once Claire had made the requested amendments and agreed them with Janet/Peter.

6. Infrastructure development plan

Jeff raised street lighting and streetscape improvements as relevant infrastructure issues.

7. Historic environment section

Work was underway to prepare a draft historic environment section along with an annex addressing Charlbury-specific design guidelines. (This has since been circulated).

8. Next meeting: Friday 2 November