

## NDPSG 10 September 2018

10am – 1:30 pm

### **Present:**

Peter Kenrick

Graham Terry

Juliet West

Catherine Goyder

Tony Merry

Janet Burroughs

Claire Wilding

### **Apologies:**

Chris Sharpe

Reg James

### **1. Welcome, conflicts, minutes of previous meeting**

Minutes of the previous meeting were agreed.

### **2. Matters arising**

None.

### **3. Co-ordinator's report**

On the Character Assessment, comments made in the consultation had been reflected by Kathryn Davies. However Peter was concerned that the report should not be presented as "Part 1" and "Part 2". The current "part 2" is an evidence base but is not the finalized document. It was agreed we should ask Kathryn to rejig the report to present it as a report and annex. **Action: Juliet** to discuss with Kathryn Davies. It was agreed that subject to that change, the group was happy for the report to be signed off and the final payment made.

Juliet had produced a first draft of historic environment policies, It was agreed Claire should circulate and then plan a subgroup meeting.

On response to the Community Action Plan it was noted that Richard Fairhurst is leading the Infrastructure Delivery Plan which will respond to many of the issues raised in the CAP.

### **4. Housing note to Town Council**

Peter reported that the note had been well received by the Town Council. No issues have been raised. Tony raised that we should avoid the phrase "local need" because the meaning is unclear, and should instead refer to "parish need" or "needs of the town". **Action: Claire** to reflect in homes section text.

### **5. Economy section**

### **6. Historic Environment**

This had already been covered under co-ordinator's report.

## **7. Street fair stall**

It was agreed that Tony and Peter would work on slides and the display boards for the stall. Arrangements for covering the stall were discussed. Claire to provide information to Peter about the timeline to produce something visual.

## **8. Date of next meeting**

Friday 12 October, 10am, proposed. Peter will not be present.