

Charlbury Neighbourhood Forum

Neighbourhood Development Plan Working Group

Meeting held 2nd December 2016, in the Corner House, Charlbury

MINUTES

Attendance

Peter Kenrick (PK Chair), Rod Evans (RE Vice Chair), Reg James (RJ), Juliet West (JW), Janet Burroughs (JB), Chris Sharpe (CS)

Apologies

Catherine Goyder, Richard Fairhurst, Roger Clarke, Graham Terry, John Hole, Tony Merry

Item	Points Discussed	Action/ responsibility
Minutes of previous meeting 4th November	These were reviewed and accepted.	
Matters arising <i>Designation of green space</i>	Discussion of how areas can be designated as protected green space. This can be done at the Local Plan level, and also at the Neighbourhood Plan, although areas need to be supported with evidence. The 2016 town survey includes questions on a number of areas, and the Playing Close was the area which had the strongest public support for protection.	
Conservation Area	RE researching costs and available grant funding for carrying out appraisal work in the Conservation Area in order to inform NP policies. It was noted that a lot of appraisal work had already been done in Kathryn Davies's recent document submitted to WODC.	RE to continue research

	Other resources such as Oxford Character Assessment toolkit and Charlbury Conservation Study carried out in the 1970s, as well as extensive local knowledge, may be able to support this process.	
Housing	<p>Discussion of whether it could be argued that only local requirements should be considered in housing allocations for Charlbury, and whether existing developments since 2011 may meet current needs. A working group of at least three people to be set up to evaluate housing sites within the town.</p> <p>It was also noted that the emerging WODC Local Plan says the council will take account of the possibility of 'threshold dodging' (promoting sites with a smaller number of houses to avoid the requirement for affordable housing) when considering applications.</p>	RE, TM, CS to review existing housing delivery and evaluate potential housing sites before February meeting.
Next meeting		

Meeting closed at 12.00pm