

# *Charlbury Neighbourhood Forum*

## Neighbourhood Development Plan Steering Committee

Friday 6<sup>th</sup> October 2016 at 10:00

Larcum Kendal Room, Corner House

### **Minutes**

Present: Peter Kenrick (PK) (Chair), Graham Terry (GT), Juliet West (JW), Tony Merry (TM), John Hole (JH), Catherine Goyder (CG), Richard Fairhurst (RF), Chris Sharpe (CS) (part)

**1. Minutes of the previous meeting were agreed.**

**2. Consultation**

TM and PK reported on initial meeting with Joseph Walker and Andrew Thomson (Policy) at WODC. Roger Clarke also attended. Discussed preparation of the Neighbourhood Plan and the need for the plan to have a positive approach to development. Policies can also be introduced to protect green areas and other spaces. Changes to the current Local Plan are being made and may be public soon before going through inspection process. The new plan may be more specific about land identified for housing in the Burford/Charlbury area.

In terms of wider consultation, the group discussed other groups to contact, including the County Council, officers responsible for the AONB, as well as Thames Water and others responsible for infrastructure in the town.

**3. General discussion of issues arising**

The group discussed housing development generally and the type of housing being built, and whether policies can be included in the neighbourhood plan which are effective enough to influence planning decisions on the mix of housing.

Community Infrastructure Levy (CIL) is going through the same process as Local Plan and will be examined at same time. Discussion of CIL and how the plan will need to make the argument for CIL resources to be allocated to Charlbury to address issues relating to the rail station and community centre.

**4. Draft Town Council Response re: Vanderbilt outline proposal**

Note that this is an outline proposal not a planning application. We could reply specifically to the points made or give general principles nor new developments of this type. The online proposal were not presented to the Town Council at its last meeting. Suggested the Town Council requests them to hold a public meeting on the proposal. TM to draft response in both forms and PK then to put together the proposed letter to go to Vanderbilt Homes. TM also to ensure Cotswold Conservation Board is aware of the proposal.

**5. Public Relations**

PK reported on meeting regarding this with Forum representatives . It was agreed that a public meeting should be held as soon as data has been analysed and studied by the Forum. The presentation of such an amount of data is difficult It was asked if raw data could be

made available and GT is producing a partial analysis of this. A public statement from PK and GT is to be put out

## **6. AOB**

Charlbury Conservation Area Advisory Committee to consider if a conservation area appraisal can be requested quickly and there should be discussion of whether the area need to be reduced to be just the historic centre

There was discussion about the closure of local retail premises and especially in Sheep Street and what could be said and done about this.

It was agreed that we need a plan of action now and several suggestions for this were put forward and should be agreed at the next meeting

It was also agreed that we can start the first draft of the Neighbourhood Plan (TM subsequently found that the WODC revised local plan is to go to cabinet on 19<sup>th</sup> October and now has a copy of this) TM and RE to consider what the evidence base needs to be and to put together an outline of the plan

## **7. Date of next meeting – Friday 4<sup>th</sup> November**