

# Charlbury Neighbourhood Forum

Neighbourhood Development Plan Working Group

Meeting held 6th January 2017, in the Corner House, Charlbury

## MINUTES

### Attendance

Peter Kenrick (PK Chair), Rod Evans (RE Vice Chair), Janet Burroughs (JB), Catherine Goyder (CG), John Hole (JH), Reg James (RJ), Tony Merry (TM), Juliet West (JW), Chris Sharpe (CS) (Minutes)

### Apologies

Richard Fairhurst, Roger Clarke, Graham Terry

Item	Points Discussed	Action/ responsibility
<b>Minutes of previous meeting 2<sup>nd</sup> December</b>	These were reviewed and accepted.	
<b>Matters arising</b>		
<b><i>Historic Character Assessment</i></b>	Group to seek contribution from external consultant for historic character assessment work to feed into Neighbourhood Plan.	
<b><i>Land off Ticknell Piece</i></b>	Discussion of land to the south of Ticknell Piece for potential development. The land is owned by OCC at present. It was noted that the land was an important open space and was considered as a site for the school. Discussion of whether market housing on part of the site could fund community uses.	<b>Sub group of RE, TM, CS to continue to review existing housing delivery and evaluate potential housing sites before February meeting.</b>
<b><i>Site assessment</i></b>	As part of site allocation process the group intends to invite proposals for	

	development sites and protected green spaces. Also potential to identify 'reserve' sites which meet criteria but are not needed at present, and to consider potential new burial site in longer term. Discussion of criteria for identifying sites.	
<b><i>School provision</i></b>	Report on future meeting with Barbara Chilman, Pupil Place Planning Manager, and School Head.	
<b><i>CIL</i></b>	Discussion of the need to identify priorities for any CIL revenue in future and a vision for the town.	
<b><i>Website</i></b>	Agreed to upload all meeting minutes on to CNF website.	<b>CS</b>
<b>Next meeting</b>	Next meeting provisionally scheduled for Friday 3 February.	

**Meeting closed at 12.00pm**